

Meeting Cenotaph Group – Structural – Meeting

Date: Tuesday 19th October 2021 **Time:** 10.00am – Zoom.

Location: Zoom.

In attendance: M.Smith, J.Carter, Cllr.J.Smith, J.MacArthur, G Williams, Cllr R Douglas , Nick Roberson , G.Dolman, M.Spender, D.McGifford

Item	Agenda Item / discussion	Comments	Action
1.	Apologies	No apologies recorded.	
2.	Dedication Event. 19.9.21	Lots of positive feedback received. Full report in Congleton Chronicle and both CTC and CP websites. Some nice emails received from VIP's with positive comments about Sheila's book. Well done to all. You Tube of the event https://www.youtube.com/watch?v=iaAUhkQgWEg	
3.	Interpretation/ Information Boards. Old Plaques	<p>Planning application in for both boards (21/3512C)</p> <p>Planning application for old plaques (21/4156C)</p> <p>After discussions with planning at CEBC, John has been promised a decision by 12th November.</p> <p>This group has agreed the designs in principal, they just need to go to Brunel for professional design work to be carried out. This will be actioned when both applications have been agreed and we know what conditions have been put on them. Costs for this to be picked up by CP</p> <p>D.McG to discuss with M.Worthington possibility of some floodlighting of the plaques in the Town Hall foyer.</p> <p>JKC to discuss with D Parkes in the first instance to see if Midland masonry have the skills required to carry out</p>	<p>JKC</p> <p>DMcG/MW</p> <p>JKC</p>

		<p>the foyer work. Dependent of conditions CEBC planning may impose.</p> <p>Cost for this to be picked up by CTC</p>	
4.	Final Settlement with MM	<p>The final payment is due to be paid to Midland masonry on 24th November (2.5% of construction cost)</p> <p>Comment from JKC:-</p> <p><i>The Retention payment is not due to Midland Masonry until after expiry of the Defects Liability Period and satisfactory making good of any defects following which I will issue a Final Payment Certificate which will probably be around mid-December.</i></p> <p>JCK to discuss with D.Parkes regarding the extra work still to be done, costs and adding it into the final payment agreement.</p> <p>Prior to the final payment being made and a Certificate of Making Good defects being issued JKC will inspect the site in minute detail to agree if it complies with the brief. If anyone has issues please raise them with John.</p> <p>JKC and M.Spender to work with Dave Parkes on values and plans for the plinths. Final certificate to be issued once work is complete.</p> <p>D.Parkes to be invited to the next meeting 23.11.21</p>	<p>JCK and M.Spender</p> <p>MS action</p>
5.	Streetscape/maintenance.	<p>N.Roberson visited the site this morning and was a little concerned by its appearance. On the left plaques was green stain and on the right plaques a black algae. Both of these can be removed with Biocide treatment.</p> <p>There is also a lot of tree debris and fallen leaves making the site look very untidy.</p> <p>Nick will do 3 more visits prior to Nov 14th Armistice Day Event and will also attend on the day.</p> <p>Nick to discuss with Ruth Burgess ongoing requirements for the site and keep up some regular contact on the next few months.</p> <p>Nick to compose an email which can be used as a brief should we get enquires around the stones appearance.</p>	Streetscape. c

6.	Registering the Cenotaph.	<p>Cllr J Smith to take on the task of registering the Cenotaph with various organisations and museums once everything is completed, currently the site has not been registered anywhere as far as we know.</p> <p>James to discuss content for CTC website.</p>	Cllr JS
7.	AOB	<p>Armistice Day Crosses. A small trough of soil to be made available for the crosses to be sited in. GD to discuss with M.Hayes.</p> <p>Flags. These are to be flown on occasions only. JMac to arrange for them to be taken down now and flown at the Nov 14th Event.</p>	GD/MH JMac/MW
8.	Next Meeting	<p>Tuesday 23rd November 2021, 10.00am, via Zoom</p> <p>Join Zoom Meeting https://us02web.zoom.us/j/4111244885</p> <p>Meeting ID: 411 124 4885</p>	