

Meeting Cenotaph Group – Structural

Date: 2nd July 2019 **Time:** 11.00am

Location: Bridestone Suite, Congleton Town Hall.

In attendance: , M.Smith, J.Carter, S.Dutton, J.MacArthur, R.Douglas, M.Pickford, D.McGifford.

Item	Agenda Item / discussion	Comments	Action
1	Apologies	J.Lilley, G.Baxendale,I.Doughty.	
2.	Minutes from previous meeting / matters arising.	<p>The minutes of the last meeting 28.5.19 had been circulated.</p> <p>Action points / issues to be picked up throughout the meeting.</p>	
3.	Funding	<p>Funding requests sent to:- Tesco Bags of Help (NO feedback as yet)</p> <p>Emailed / written to British Legion (chair) and Eaton Masonic Lodge (no communications received as yet)</p> <p>Still to progress “Crowd Funding”,developers and local businesses.</p> <p>Article appeared in the May issue of East Cheshire Chamber of Commerce Magazine. We will now follow up with a request to members for support of the project, financial / in kind.</p> <p>Grahams Construction (Link Road developer) has offered some support in kind (site clearance / landscaping)</p>	<p>J.Mac / MS / D McG</p> <p>M.Pickford discussing their possible support</p>

		<p>Mark Pickford drawing up list of activities for them.</p> <p>Plan for regular articles in Chronicle. This has been agreed with James Jackson. Fortnightly article, must be with James by Friday the previous week. Shelia has already written 3 articles.</p> <p>Currently we have £142,372 in the budget.</p>	with Dan Crowtha
4.	Town Council Representation	New representatives are Cllrs D.Allen and R.Douglas.	
5.	Draft Programme	JKC advised that we are currently on schedule, no changes to be made.	
6.	Planning Conditions.	Condition 4 needs auctioning. JKC has actioned this.	
7.	Names on Plaques.	<p>Once first panel carving is complete, JKC will go down and inspect the work.</p> <p>Visit planned end of July.</p>	JKC
8.	Stone Plaques.	Initial payment gone off to Albion Stone, first panel to be delivered to Stones of Weymouth between 3 rd and 10 th June.	
9.	Criteria for names (as per previous minutes)	MS has now written up the criteria for names appearing on the cenotaph plaques and circulated to the group. This is stored in the Cenotaph file in the office so that it is available to councillors on request.	
10.	Telephone Box/ Manhole cover/ Trees	<p>Telephone box has now been removed.</p> <p>Trees. J.Carter to progress this work with STS as the contractor. Quote £1590.</p>	JKC

		STS to check for nesting birds both in the trees and beech hedge.	
11.	Bill of Quantities	<p>Sent out to 5 companies all of whom specialised in this kind of work.</p> <p>Grosvenor Construction Midland Masonry Mather & Ellis Ltd Aura Conservation Ltd Reclesia Ltd</p>	JKC and MP
12.	Main Contract Tendering	<p>4 tenders were received. One was late so not considered One was completely out of budget One gave us concern re low tender and financial issues This left only one to consider.</p> <p>Based on this it was proposed to go back to all companies on a short tender process. taking out the following works</p> <ul style="list-style-type: none"> - Provision of water to the site - Reduction of the small connecting wall - Take out the Marshalls stone costs - <p>Bids to be returned by 8th July (noon) And that D.McGifford be present when the bids were opened.</p> <p>Selection meeting will then take place to agree on the preferred contractor. This will be at the Friday 12th July meeting 11.00am.</p>	

13.	Materials.	<p>Blue Bricks. Need a written bond from Huws Gray for the 4000 brick we have purchased and that are being stored on their site.</p> <p>Stone Paving. Planning approval for Scoutmoor Stone from Marshalls. J.Potts to open an account with Marshalls. 8 to 12 weeks delivery quoted.</p> <p>JKC to get a firm quote as soon as possible.</p>	<p>MS write to Huws Grays Still to action. Conformation email received from Chris Dutton.</p> <p>JP actioned 28.5.19</p> <p>JKC</p>
14.	Road & Footpath Closure/ Material storage & compound	<p>Road closure / footpath closure. Leave any application until we have a contractor. In the meantime highlight the potential closure etc to W.Ashdown and Richard Cooper, approx. dates between Aug to Oct. Actioned, they are aware, it will be down to the contractor to advise /organised with CEBC of dates required.</p> <p>Compound. Cllrs D.Murphy / S.Holland to raise with assets CEBC re us using the old CBC grassed area behind the town hall form w/c 29th July to w/c 28th October. D.McGifford also to discuss with CEBC. Now agreed with CEBC. Once D.McGifford has the dates he will advise CEBC</p>	<p>J.Mac.</p> <p>Cllrs D.Murphy / S.Holland</p> <p>D.McG advise CEBC once agreed dates with contractor.</p>
15.	Lighting/ Water / Bollard /CCTV	<p>Suggestions were to light each end of the plaques, with separate lighting for the Celtic cross. Solar Cell controlled with a manual override. Duct in a power cable with external twin socket at the back of the cross.</p>	

		<p>Water. The group decided that water usage/requirement could be supplied by bowser and a mains connection was not needed.</p> <p>Removable bollard in the middle of entrance to the paved area.</p> <p>CCTV. No current plans for CCTV. J.Mac has discussed the situation with:- Prince of Wales – Covers their pavement and halfway across the road. CEBC – Lawton St – Covers road and pavement, very little of the site. Jackie to check out with Purple of Pakora.</p>	J.Mac
16.	Opening ceremony.	<p>Ideas discussed, but any decision would need to include the views of the Town council. MS has contacted various dignitaries and groups as requested, and asked them to reserve the date. Speadsheet showing current status sent around the group. Still need to find a Padre to conduct the service.</p> <p>S.Dutton to work on other elements for the event.</p> <p>Exhibition by Cheshire Villages Great War Society. November 2nd and 3rd booked in the Town Hall. S.Dutton confirmed attendance of John Dines (Cheshire Villages Great War Society) and Keith Hassall (WW2 and WW1).</p> <p>The exhibition will now be held on Sunday only (10am to 4pm) with set up time available on Saturday (1pm to 3pm)</p>	<p>D.McG to run past Town Councillors for their view.</p> <p>S.Dutton</p> <p>S.Dutton</p>

17.	Next Meetings	Friday 12 th July 11.00am, Spencer Suite (selection day)	
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