

**Meeting :** Projects & Finance Committee.

**Date :** 28.9.15                      **Time:** 9.30am

**Location:** Congleton Town Hall, Spencer Suite.

**In attendance:** M.Smith, J.MacArthur, B.Hogan J.Money, G.Williams & J.Money

<b>Item</b>	<b>Agenda Item / discussion</b>	<b>Action / comment</b>
1.	<b>Welcome and Introduction.</b>  The meeting was chaired by Mike Smith in Steve's absence.	Apologies:- S.Foster, P.Bates.P.Aston
2.	<b><u>Matter Arising from the last meeting (27.7.15)</u></b>  <b>Item 2. Public Realm Strategy.</b> BH to contact F.Price regarding getting the project moving. Meeting planned for Mon 28.9.15 (today)  <b>Item 4. Cycle shelters.</b> MS to re-contact Phil Mason as to where the environmental project for Congleton is at, in particular the siting of covered cycle shelters.  <b>Item 8. Jo Money equipment/artwork storage.</b> Unfortunately the polytunnel idea was a non -starter. Jackie has put an article into Bear Necessities to try and source some storage for her.	.  <b>MS contact P.Mason</b>
3.	<b><u>Project Update.</u></b>  <b>Antrobus St Gardens.</b> Project completed. Soft planting looking good. Grand reopening planned for Thursday 29 <sup>th</sup> October, Julie Byrne to send out invitations nearer the time.  <b>River Dane Walkway .</b> Town Bridge to Scout Hut. Pathway reopened. A couple of tree/ wall issues to be resolved then resurfacing will be carried out.	

<p>4.</p>	<p><b><u>New Project Ideas.</u></b></p> <p><b><i>Community Orchard Accessibility.</i></b></p> <p>Pathway, Signage, Improve accessibility. Partnership working with In Bloom / Astbury Mere Trust /CEBC rangers. P.Pinto and M.Axford working on design and costs.</p> <p><b><i>Cycle Shelters.</i></b></p> <p>This is being picked up by Phil Mason CEBC Environmental. 1 shelter to be sited at or near the Library, other sites to be considered. No action required currently by The Partnership.</p> <p><b><i>Heritage / Bear / Town Walk Trails.</i></b></p> <p>P.Aston to chair this through, also to involve Congleton Museum. The Every Step Counts trail map is a good place to start. P.Pinto looking to incorporate a gardens trail. Trail map to be sited on one side of the town destination boards.</p> <p><b><i>Car Park Destination Maps / Signage. Get Involved Booklet.</i></b></p> <p>Jackie showed the meeting a selection of maps currently being used. Price ranges from £2k to £3k for the artwork. Possible approach EPH artist as an alternative designer. Looking at 5 sites, boards cost around £1.5k each (double sided) Jackie to find out about the requirement for planning permission. A project cost / proposal to be put together, Glen Williams will then take to Cheshire East.</p> <p><b><i>Moody Street Green Area.</i></b></p> <p>Once Antrobus St Gardens is completed there should be some S106 money left to refurbish the Moody St 'green area' up to Antrobus St Gardens standard. Partnership to work with CEBC (Julie Byrne) on this.</p>	<p><b>MS keep in contact with Phil Mason</b></p> <p><b>PA to chair this project through</b></p> <p><b>JM Planning permission? Put plan /cost together for CEBC GW to present plan to CEBC</b></p> <p><b>J Byrne / Partnership</b></p>
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	<p><b><i>Mountbatten Way – Green Boulevard.</i></b></p> <p>BE suggested this project to remove the railings and create a green boulevard. BH to discuss the idea with David Brown. This will now be raised at the Public Realm meeting 28.9.15</p>	<p><b>BH to raise at Public realm meeting 28.9.15</b></p>
5.	<p><b><u>Youth Hub / Transport.</u></b></p> <p><b><i>Youth Hub.</i></b> This subject is currently on the backburner.</p> <p><b><i>Transport/ Mini Bus.</i></b> Issues regarding long term admin and parking/storage being dealt with (may have a second bus soon) currently. New bank account being opened at Natwest as a standalone minibus account. We can then start invoicing organisations for usage and also promote the scheme.</p>	
6.	<p><b><u>Funding Requests.</u></b></p> <p><b><i>Congleton Learning Ctr £2k.</i></b> This standing order was already written into the budget for 2015/16. PR for 2014/15 and cheque presentation to be carried out during October.</p> <p><b><i>Lots of love crafts £500.</i></b> A new member of the Senior Forum. The group felt they needed more information about the group, its membership, frequency and venue of meetings along with a cost plan. MS to write to the group requesting this information</p>	<p><b>MS to write to the group requesting more information.</b></p>
7.	<p><b><u>MMW memorial.</u></b></p> <p>The 4 projects are coming together.</p> <p><b><i>Celebration Artwork.</i></b> This is being chaired through by Jo Money. A small team has been formed and is currently putting a brief together. 5 Towns Partnership has committed £500 to the project as a starter.</p> <p><b><i>Community Book.</i></b> This subgroup met last week and are currently contacting prospective</p>	

	<p>contributors of stories /anecdotes. The next subgroup meeting is Fri 16.10.15. The project is being chaired by P.Aston.</p> <p><b><i>Naming of a site.</i></b> BH to put this on the agenda for the Public realm Strategy on 28.9.15</p> <p><b><i>Trust Fund.</i></b> The prospectus and donation documents are ready to issue and will go out after the next full MMW Memorial meeting (Tuesday 20.10.15) MS to send a letter and prospectus to the Town Council to see if they would consider a donation to the fund.</p>	<p><b>BH put on P.Realm agenda 28.9.15</b></p> <p><b>MS send a letter to BH re a Town Council donation.</b></p>
8.	<p><b><u>A.O.B</u></b></p> <p>AOB River Dane Walkway update. See section 3 Project updates.</p>	
9.	<p><b><u>Date and Time of the next meeting.</u></b></p> <p><b>Monday 23<sup>rd</sup> November, Spencer Suite , 9.30am</b></p>	