

Meeting : Projects & Finance Committee.

Date : 25.1.16 **Time:** 9.30am

Location: Congleton Town Hall, Campbell Suite.

In attendance: S.Foster (Chair) M.Smith, J.MacArthur, J.Money, R.Edwards & P.Aston.

Item	Agenda Item / discussion	Action / comment
1.	<p>Welcome and Introduction.</p> <p>Meeting chaired by S.Foster</p> <p>It was agreed that SF would invite D.McGifford to formally join the P&F Committee (e.mail)</p>	<p>Apologies:- G.Williams, S.Akers-Smith, V.Cutcliffe</p> <p>SF invite D.McGifford</p>
2.	<p><u>Matter Arising from the last meeting (23.11.15)</u></p> <p>Item 3 R.Dane Walkway Signage. MS has spoken to Genni Butler re some additional signage to the walkway from West St and Clayton By-Pass .</p> <p>Item 3 Public Realm Strategy. Town Council have now added both J.MacAthur and S.Foster to the P.Realm working group (CTC)</p> <p>JMac / MS have carried out street survey and advised CEBC (J.Tickle) of areas of immediate and long term concern.</p> <p>J.Mac to copy the CTC working group in on the correspondence sent to John Tickle.</p> <p>Item 4 New Project Funding Support - Community Orchard. The Partnership Executive have signed off £1500 to support this project.</p> <p>Item 8 In Bloom, Partnership Involvement. The Partnership will be invited to the next In Bloom Meeting to discuss relationship / involvement. D.McG to action</p>	<p>.</p> <p>JMac copy CTC into J.Tickle e.mail.</p> <p>D.McG to invite P/ship to In Bloom Mtg.</p>

<p>3.</p>	<p><u>Project Update.</u></p> <p><i>River Dane Walkway</i> .Town Bridge to Scout Hut. Steps now refurbished, some issue around the path surface and areas where puddles form. GB is discussing this with CEBC/ Highways.</p> <p><i>Cenotaph and Public Realm Projects.</i> Ongoing.</p> <p>MS issued a full project report to Partnership and Councillors Jan 2016.</p>	
<p>4.</p>	<p><u>New Project Ideas.</u></p> <p><i>Community Orchard Accessibility. (£1500 allocated)</i></p> <p>The Partnership Executive allocated £1500 to the project. Matt Axford and P.Pinto leading on this, and aim to be finished by March.</p> <p><i>Cycle Shelters.</i></p> <p>Nothing to report, they will be part of P.Realm work.</p> <p><i>Heritage / Bear / Town Walk Trails.(£2500 allocated at present)</i></p> <p>P.Aston to chair this through. I Doughty drawing up a list of potential sites initially. Need to look at the best way to get the information to the public (Plate Maps / QR Codes & Apps / Leaflets)</p> <p>PA to discuss with Tim McCloud / P.Bates concept of App.</p> <p>Plates. Possible site at the back of the Destination Signs that Jackie is working on.</p> <p>Look at putting leaflet dispensers' on the plate posts</p> <p>Town Walks/Cycle Routes. Look to involve all of the play areas . MS to do initial work on this with</p>	<p>PA discuss with P.Bates & T.McCloud</p>

	<p>P.Hall.</p> <p>Need to make sure all of the “map” projects are linked in.</p> <p>Car Park Destination Maps / Signage. (Silvermaze)</p> <p>6 locations selected, JMac has contacted CEBC car parks for some financial support and will also ask Town Council Communities and Environment Committee to release some funds. Will also need some Partnership support.</p> <p>The group viewed the draft copies of the maps, please said any requests amendments to JMac by the end of this week.</p> <p>Moody Street Green Area.(S106 funding)</p> <p>Site visit 30.11.15 carried out. JMac/PP/Ms & JB. JB working on a design to improve paving / screening, also making the area as DDA compliant as possible.</p> <p>Mountbatten Way – Green Boulevard.</p> <p>P&F Group to contact portfolio holder with a view to testing this on a small area. SF to write to Cllr D Brown regarding this idea of a test. Sub Group on this project for The Partnership :-SF, RE, PA, & D.McG.</p> <p>Play Area Signage (Newly added today) MS raised the issue of a lack of signposting of our play area. MS to contact Genni Butler (CEBC) for guidance / support on how we go about improving this situation.</p>	<p>MS work with PH</p> <p>JMac chasing funding support CEBC CTC</p> <p>Send changes / requests to JMac by 29th Jan.</p> <p>SF write to Cllr Brown.</p> <p>MS contact GB.</p>
<p>5.</p>	<p><u>Transport – Mini Bus</u> <i>As per last meeting. No changes to report below.</i></p> <p>The Mini Bus is stored at New Life Church, West Rd, Congleton and is used by New Life Church on a regular basis.</p>	<p>.</p>

	<p>Other Partnership associated members (linked to our subgroups) can hire the bus on an ad hoc basis. Cost of hire is £10 per trip plus 30p per mile. Booking is through Eleanor Blythe at New Life Church (01260 297961) Mon to Fri (except Mon PM) A list of rules will be sent out to the subgroups for information.</p> <p>A separate bank account has been opened (Congleton Community transport Partnership) to facilitate invoicing and running cost payment.</p> <p>A second mini bus (Ex Government Transport Community Initiative) is still thought to be in the offering very shortly.</p>	
6.	<p><u>Funding Requests.</u></p> <p>No funding requests raised at this meeting.</p>	
7.	<p><u>MMW memorial.</u></p> <p>The 4 projects are coming together. <i>Celebration Artwork.</i> This is being chaired through by Jo Money. A small team has been formed and have agreed on a brief and a preferred site chosen. Friends of Congleton Park are supportive of this project. Next steps is for Jo Money to contact Heritage Officer re any issues around the plans and get some idea of cost from CEBC regarding the paving / base.</p> <p><i>Community Book.</i> The subgroup is being chaired by P.Aston. Paragraphs / Sections for the book has been agreed and various responsibilities to deliver these sections have been allocated. Publication is targeted as 18th November 2016 (Margaret's birthday)</p> <p><i>Naming of a site.</i> BH put this on the agenda for the Public realm Strategy on 28.9.15. It was accepted in principal that the site known as Festival Sq in the public realm strategy be</p>	

	<p>renamed as Williamson Sq. This would be dependent on the quality of the design and finish being worthy of such a move. Other sites have been discussed if this proves to be the case.</p> <p>Trust Fund. The fund has currently received donations valued at £70K. Requests for support have gone to DLs and a more wide ranging drive is planned for Mar/April.</p>	
8.	<p>A.O.B</p> <p>There was no further business</p>	
9.	<p><u>Date and Time of the next meeting.</u></p> <p>Monday 14th March 2016, Town Hall, Spencer Suite, 9.30am</p>	