

Meeting : Projects & Finance Committee.

Date : 14.3.16 **Time:** 9.30am

Location: Congleton Town Hall, Campbell Suite.

In attendance: S.Foster (Chair) M.Smith, J.Money, D.McGifford, G.Williams, V.Cutcliffe, R.Edwards & P.Aston.

Item	Agenda Item / discussion	Action / comment
1.	Welcome and Introduction. Meeting chaired by S.Foster	Apologies:- J.MacArthur
2.	<u>Matter Arising from the last meeting (25.1.16)</u> There were no matters arising recorded, all actions required completed and will be picked up in the body of the agenda.	.
3.	<u>Project Update.</u> <i>River Dane Walkway</i> .Project Complete, invoice still to be received. Genni Butler / L.Alcock (CEBC) to arrange a grand opening event similar to the recent one on Tommy's Lane. <i>Cenotaph and Public Realm Projects.</i> Ongoing.	
4.	<u>New Project Ideas.</u> <i>Community Orchard Accessibility. (£1500 allocated)</i>	

<p>Steps have now been built, the tree stump is in place ready for the Apple Core to be carved (April)</p> <p>2 beds ready to plant with soft fruit bushes.</p> <p>New signage to be planned for both ends of the bridle way and off West Rd (Mereside Ave)</p> <p><i>Heritage / Bear / Town Walk Trails.(£2500 allocated at present)</i></p> <p>Small group working on the project MS / PA / ID.</p> <p>ID has drawn up a list of potential sites, he and Peter to put some text around these. MS send out the document for P&F members to review and add other sites they feel should be considered.</p> <p>Looking at ways of developing both an App and a Heritage trail Map.</p> <p>PHall has sent a couple of contact points that may be able to help us deliver this project.</p> <p>Overall cost is more likely to come in around £5k/£6k but this was still felt an important project for the development of our visitor economy and footfall in the town centre.</p> <p><i>Car Park Destination Maps / Signage. (Silvermaze)</i></p> <p>6 locations selected, feedback re additional items received. 2 more requested today (Vale Walk and Park Public Toilets.</p> <p>CTC and Partnership have agreed funding, Jackie still to hear from CEBC.</p> <p>Project will be completed for this summer.</p> <p><i>Moody Street Green Area.(S106 funding)</i></p> <p>Site visit 30.11.15 carried out. JMac/PP/Ms & JB. JB working on a design to improve paving /</p>	<p>MS send list to P&F members.</p> <p>JMac to update with requests.</p>
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screening, also making the area as DDA compliant as possible.

Mountbatten Way – Green Boulevard.

Pilot area 2 Bears roundabout to Traffic Lights Market St.

Site visit with CEBC (S.Davies & S.Barker) to look at potential and safety issues.

Ruth Burgess to draw up design and equipment paper, this to be sent to CEBC (G.Mallin, SD & SB)

CEBC to look at site clearance, de clutter and signage renewal.

Play Area Signage

MS currently working with CEBC (G.Butler/J.Byrne) re signage to highlight our major play areas. No funding requirement as yet. Would plan to turn this project into both signage and paper map project long term.

May look to develop a branding project around this through local schools (S.Isherwood?)

Havannah Weir (CSG Project) Community Power Project.

Feasibility study will be completed in March, then judgement on viability to be taken.

EBA and Siemens have indicated some interest in the scheme.

Congleton Sports Trust.

Following D.McGiffords presentation to the Executive and its agreement to support the scheme in whatever way it can this has now been added to the new project list. May initially involve some time

R.Burgess to draw up design and equipment paper for submission to CEBC team.

MS working with CEBC

	from MS on administration.	
5.	<p><u>Transport – Mini Bus</u></p> <p>GW reported that we were moving closer to receiving our new mini bus. The 16 seater Peugeot is coming from an allocated supplier. Glen has passed all specifications including colour to the Ministry of Transport.</p>	
6.	<p><u>Funding Requests.</u></p> <p>No funding requests raised at this meeting.</p> <p>The group did discuss 2 possible project funding request both which may need to go to The Executive Meeting in June.</p> <ol style="list-style-type: none"> 1. St John’s Community Centre (SF to contact P.Holdsworth for breakdown on kitchen items) 2. MMW Art piece in the park. JM to come back to the group once design and costings are finalised. 	<p>SF further discussion with P.Holdsworth</p> <p>JM let group know actual costs.</p>
7.	<p><u>MMW memorial.</u></p> <p>The 4 projects are coming together.</p> <p><i>Celebration Artwork.</i> This is being chaired through by Jo Money. A small team has been formed and have agreed on a brief and a preferred site chosen. Friends of Congleton Park are supportive of this project. Meeting next week to finalise design and costings</p> <p><i>Community Book.</i> The subgroup is being chaired by P.Aston. Paragraphs / Sections for the book has been agreed and various responsibilities to deliver these sections have been allocated. Publication is targeted as 18th November 2016 (Margaret’s birthday)</p> <p><i>Naming of a site.</i> BH put this on the agenda for the Public realm Strategy on 28.9.15. It was accepted in principal that the site known as Festival Sq in the public realm strategy be</p>	

	<p>renamed as Williamson Sq. This would be dependent on the quality of the design and finish being worthy of such a move. It is now felt that this site may not quite deliver what we want and another site is now being pursued.</p> <p>Trust Fund. The fund has currently received donations valued at £70K. Requests for support have gone to DLs and a more wide ranging drive is planned for Mar/April via The Chronicle.</p>	
8.	<p>A.O.B</p> <p>There was no further business</p>	
9.	<p><u>Date and Time of the next meeting.</u></p> <p>Monday 16th May 2016, Town Hall, Spencer Suite, 9.30am</p>	