

**Meeting :** Projects & Finance Committee.

**Date :** 16.9.19                      **Time:** 9.30am

**Location:** Congleton Town Hall, Spencer Suite

**In attendance:** S.Foster M.Smith , G.Williams (Chair), R.Edwards, P.Aston, J.Money, D.McGifford & D.Ritherdon.

Guest

Item	Agenda Item / discussion	Action / comment
1.	<p><b>Welcome and Introduction.</b></p> <p>Meeting chaired by S.Foster.</p>	<p>Apologies:-</p> <p>V.Cutcliffe, S.Munro &amp; J.MacArthur.</p>
2.	<p><b><u>Matter Arising from the last meeting (15.7.19)</u></b></p> <p>Accepted as a true record of the meeting and signed by the chair.(S.Foster &amp; R.Edwards)</p> <p><b>Item 2 – D. Daniel.</b> J Money to discuss with D.Daniel regarding his position on The Partnership Executive and report back to Mike. Actioned. David has now stood down from The Partnership which he supported to the full. Steve has written a thank you letter to him which he will have now received.</p> <p><b>Item 3. Play Day / Play area leaflets.</b> Project completed, thanks to Jo for her work on the project and Glen and Jackie for support on leaflets photos.</p> <p><b>Item 3. Mini Bus. MS / GW look for some grant funding.</b> MS applied to Redrow should know shortly. GW has two applications to get in this month.</p>	<p>.</p> <p><b>GW two applications for mini bus funding to make by month end.</b></p>

	All other action points will be picked up as we work through the projects.	
3.	<p><b><u>Project updates</u></b></p> <p><b><i>Dementia Friendly Town.</i></b></p> <p>New target for Dementia Friends set at 1000, currently at 805. 36 organisations / businesses are involved. We have 18 businesses that we are currently working with to improve their physical environment.</p> <p>Presentation planned to businesses who have qualified for window stickers (working to become dementia friendly) after the next DFC meeting 17<sup>th</sup> Sept.</p> <p>Lions pushing hard on the Dementia Buddy Scheme.</p> <p><b><i>Destination Maps.</i></b></p> <p>Map is now up at the Railway Station</p> <p>Back in communications with Cheshire East Transport Services Solutions and no issue adding maps to bus stops at Market Street – going for stop 1 and 3 – A1 size with wording. Just rechecking wording to make sure up to date.</p> <p>Aluminium map on a stand in the pedestrian area – no progress since the last meeting.</p> <p><b><i>Heritage Trail Project.</i></b></p> <p>Nothing new to report. Agreed we would support the 2020 Heritage &amp; Antique Fortnight.</p> <p>Need to get Nino Mancini's view of what he is looking to do. J.Mac action</p> <p>Keep the project on the agenda MS to meet with Ian Doughty (Museum) to discuss any</p>	<p>J.Mac</p> <p>J.Mac</p>

plans for this the Museum may have. Possible link with Elizabeth Group Trail.

***Youth Forum - PB Project.***

Next Youth Forum Meeting is 8<sup>th</sup> October.

***Congleton Sports Trust.***

Now we have new councillors in place both at CEBC and CTC we need to start a conversation around what we would like for Congleton. Possible involvement of Ward Councillors so that they can raise with CEBC. D.McG to present a report at the next Partnership Exec 3.12.19 as to plans / outcomes of contact with both councils. D.McG will arrange a visit to Sandbach to see their facilities if the group would like that.

***Cycling TOB Legacy.***

No updates available. SAS now in a chairing role within the walking and cycling structure at CEBC, hopefully this will help deliver some of our sustainable transport plans. D.McGifford to contact John Davies / Clair Visco for an update following our meeting 10.12.18.

***Walking Map Project.***

5 Towns Partnership Project similar to the cycling map project link the 5 old Congleton Borough Towns by a safe and interesting walking route. Sub group of ramblers and partnership chairs.

£10k received from the New Homes Bonus Scheme and the project is progressing nicely. Maps could be out by late summer, and PR /activity to launch them will be planned.

The map is in the process of being printed, mock up passed around the meeting as an example. Meeting next week to discuss siting of Wayfinder Markers and Publicity/ Grand Opening. SF report back.

***Health and Wellbeing Fayre 1.10.19***

**D.McG report to next Exec Meeting 3.12.19**

**D.McG to contact J.Davies and C.Visco for update.**

**SFD report back**

We now have close on 50 exhibitors across a very wide range of offerings. Leaflets and posters are printed but PR will not start until late August at earliest. Funding support received from The Town Trust (£300) and The Enclosure Trust (£300)

The event is a free event with light refreshment provided, freebies and information for the whole mix of our residents.

PR in place.

***Connected Communities Centres.***

Generally it was felt that new activity coming to the centre somewhat disappointing, PA reported that OSM were still only getting DWP and talking Therapies (which they already had) and one Blood Pressure Session. May be a result of our Partnerships / Centre be well developed in the first place. Centres have had the digital TV delivered but nothing linked up at present. There is a meeting planned for next week, but both PA and GW will be away. GW to try and get it rearranged.

***Congleton Green Fayre.***

CSG and CTC are jointly working on a Congleton Green Fayre (26<sup>th</sup> October). Next council meeting will discuss the town council declaring a Climate Emergency for Congleton (CEBC already done so and working on a 2025 plan to be carbon neutral. PA to write an article for The Chronicle to create interest around the fayre and hopefully attract exhibitors.

***MMW Fund.***

MS has asked J.Doe to contact CCF to see if they have any idea what will be available to us this year.

Will advise once information is in.

***Town Centre Rejuvenation.***

It was reported that some of our new councillors want to focus on issues that have been around for a while:- The Market, L.Centre, The Mills and capitol Walk.

**GW contact Mucka Khan to try and get meeting re arranged.**

**PA write article for Chronicle.**

Regarding The Mills, D.McG to check at Cheshire East officer level as to the current agreement and when/ if CEBC can then taken action over the site as a whole.

***Cenotaph.***

Our new councillors became concerned that the constructor may not meet our completion date so the project has been deferred until 2020. Construction will start w/c 20<sup>th</sup> April and finish around late July. Dedication events is planned for Sunday 13<sup>th</sup> September including a Great Wars Exhibition. More information as the project moves on. Still need to look at ways of raising more funds ideas put to the meeting were, Direct Debit payments, Thermometer on site to see what is still required and a Noticeboard explaining the plans and ask for funding support. Report back to the group at the next meeting.

***Mini Bus***

Need to review current running costs / asses charges/ build in some surplus for unexpected expenditure and mini bus replenishment. MS to review running costs.

May be an increase in insurance cover following the accident.

MS / GW to look for some Grant Funding to support the scheme.

Currently breaking even, this can be affected by unseen repair costs.

16 seater now back on the road, but we lost its business over the key summer months.

Costs are still £20 per outing/day and 50p per mile. Greatly indebted to New Life Church for the ongoing support they give to the scheme, without them it would not work.

**D.McG to talk to CEBC officers re The Mills.**

	<p><b>750 Year Celebrations</b></p> <p>JM / JMac to had a discussion with Sue Dale re her ideas for celebrating Congleton's Charter 750<sup>th</sup> year in 2022 and an overview of what happened during the 700<sup>th</sup> year celebrations.</p> <p>This was a major event that was a good 10 years in the planning.</p> <p>Jo putting together a group together to do some realistic planning and will be asking for interested parties to come forward (press release in The Chronicle). Diane commented on work that The Museum is starting on this and agreed to get involved.</p>	<p><b>JM press release, put a group together.</b></p>
4.	<p><b><u>Funding requests.</u></b></p> <p><b>Congleton Green Fayre.</b> Request from CSG to support Congleton Green Fayre 26<sup>th</sup> Oct. Support for PR/ refreshments etc. <b>Awarded £600</b></p> <p><b>Tree of Light.</b> This is a Rotary Project supported by CTC and Partnership. Wait until after the next meeting with Rotary to see what support they are putting in.</p>	
5.	<p>A.O.B</p> <p><b>Skateboard Park.</b> JM inquired who owned the skateboard park and who to contact over repairs. The park in owned by Cheshire east and person to contact is Matt Smith his telephone number is <b>01270 686845 (work)</b></p>	
6.	<p><b><u>Date and Time of the next meeting.</u></b></p> <p><b>Monday 11<sup>th</sup> November , Campbell Suite 9.30am.</b></p>	