

**Meeting :** Projects & Finance Committee.

**Date :** 22.3.21      **Time:** 10.30am

**Location:** Zoom conference call.

**In attendance:** M.Smith G.Williams (Chair), R.Edwards, D.McGifford, , J.MacArthur, S.Munro , P.Aston, S.Foster, V.Cutcliffe D.Ritherdon, Jo Money & R.Douglas.

Guest

Item	Agenda Item / discussion	Action / comment
1.	<p><b>Welcome and Introduction.</b></p> <p>Meeting chaired by G.Williams.</p> <p>This meeting was held using Zoom.</p>	<p>Apologies:-</p> <p>S.Firkin</p>
2.	<p><b><u>Projects – Current.</u></b></p> <p><b><i>Cenotaph.</i></b> Dedication Event is planned for 19<sup>th</sup> Sept Covid allowing. Information Boards. These are to be site just inside the Cenotaph entrance, giving information about the cenotaph in general and highlighting support we have received to finance the project. Stone mason will visit the site (Nick Roberson) to finalise / cost out any correctios / additions we would like to make.</p> <p><b><i>Dementia Group – PCSO Project.</i></b> £2000 raised to support this project working with local PCSO to provide entertainment packs for people living with dementia. Gift packs to be put together for both Care Homes and Local Residents, Jo.Money offered support in making up the packs. The Lions and Police will deliver the packs with support from the 3 local surgeries in identifying recipients (GDPR compliant) MS send out subgroup minutes to the committee. Next sub group 13.4.21</p>	<p>.</p> <p><b>MS send out sub group info.</b></p>

**Tree Project.**

9 sites going through a consultation process with local residents. Some amendments made following consultation. Lower Heath planting completed, planting being carried out by Cheshire Wildlife Trust currently because of Covid restrictions. Some funding support received from Cheshire East to support the project, GW to advise on the value of this.

**Elizabeth's Group**

Congratulations to the group for their recognition in the link rd being named after Elizabeth. The group will be involved in the classic car event on 17<sup>th</sup> April. Over 2/3ds of the statue funding achieved, Hazel Reeves involving young people of Congleton in the design process. P.Munro putting together several bids for the balance of funding. Marquette ready for end of April/beginning of May.

**Destination Maps.**

Jackie still progressing the pedestrian area siting of the freestanding map/board. Possible site near cycle rack/ foneshop, Working with CEBC and Nature Signs, funding is in place.

**Green Fayre**

Town hall currently booked for Tuesday 26<sup>th</sup> October ( NHS providing/Covid) this is autumn half term. This is as close to the COP26 Conference in Glasgow (1<sup>st</sup> to 12<sup>th</sup> Nov)as possible. Jo Money's signs are booked for the 2 weeks prior, plans to take a stall at The Makers Markets and MS has circulated CSG for feedback on who they want to be involved as Exhibitors. Possible road closure required (tbc) we still have a carried forward budget of **£687** from previous event.

**Defibrillators.**

Meeting planned for 24<sup>th</sup> March to discuss gaps in 24 hour provision, MH has put a map together showing total coverage (both "24Hr and Working time availability). The project is also support by Congleton lions and the North West Ambulance Service. Currently we have 17 x 24hrs and 33 x business opening times. Current areas of concern are the Town Centre, Lower Heath and Bromley Farm. J.Mac to discuss with Gather as to a possible 24hr siting.

*Adendum from sub group meeting. Action to check all 24hr Defibs, look at siting :- The Hub, Bromley Farm(Plus Dane Hub ),Town Centre and Congleton Park. Approach Leisure Centre redesign team for an external defib there. Set up cost per defib £2k to £2.5k + maintenance.*

**GW advise on CEBC support value.**

**J.Mac to action.**

**J.Mac talk to Gather.**

**Defib Team**

	<p><b>Xmas Lights.</b> A small amount of budget left (£587). TC to let us know if this is needed for Xmas 2021 Town hall lighting.</p> <p><b>Hydro Scheme.</b> The screw (Archie) has been positioned in place, work ongoing with wiring, boardwalk, and powerhouse. Hopefully generate power early June. The group is grateful for the £3080 funding support for the information and PR boards which is match funded by William Dean and The Inclosure Trusts.</p> <p><b>Get Involved Booklet.</b> Hopefully to print w/c 29.3.21. 4000 to be printed, hold onto art work in case of extra copies required. JO.Money send invoice to MS for payment quoting PO 982/2021 (Exec Mtg 3.3.20 £1000)</p>	<p><b>Jo Money</b></p>
<p>3.</p>	<p><b><u>Budgeted Project updates</u></b></p> <p><b>Mini Bus running costs.</b> This budget to be called on as and when required (£4k). Dependent on Covid restrictions and lack of income. First tax and insurance due Sept.</p> <p><b>Mini Bus Drivers.</b> We are now involved with CVS – Cheshire east (Mini Bus Group). Will organise driver training etc. as and when restrictions lift.</p> <p>Link Rd Roundabouts. Waiting confirmation from CEBC. Working with Parish Councils, need to be low maintenance as this will be a busy / high speed road. Ruth working with CEBC on this. V.Cutcliffe approaching Paul Griffiths re advertising boards on the link road, Jo Money would be happy</p>	<p><b>V.Cutcliffe/ R.Burgess.</b></p>

to manage these similar to her current board scheme.

**Senior Forum.**

Working on befriending and telephone buddy schemes, either sole or joint working (AgeUk / Changing Lives) Wellbeing Fayre planned for 12<sup>th</sup> October, Covid allowing. Work on this to start in April have some budget carried forward from the last event as a starter ( £754)

**Air Quality.**

No request for funding as yet. CSG member initially funded some work on this very broad ranging subject. Some work going on with Congleton Green and Schools. CEBC AQ consultation close mid-March, so need to keep an eye on developments.

**Sports Pop Ups.**

GW is hoping to work with some young people during the Easter holidays to identify opportunity areas for some pop ups (gym equip /table tennis / basket ball hoops etc.).

Play Day planned for Aug 17<sup>th</sup> Town Centre to include DJay/ Bromley Farm have some equipment we could use. Jo Money to head up project ( £160 in budget currently carried forward ) which would come out of this Pop Up budget.

**Town Trail**

Currently no development on this project.

**Recycling Scheme.**

Major discussion going on with CEBC re the future of the Congleton Tip. Need to wait for CEBC Cabinet decision on 6ht April before we plan the next steps. Ideas raised included

**W.Fayre subgroup**

**GW**

**Jo Money**

	Schools – Clothes recycling and School uniform swops .	
4.	<p><b><u>Re-balance Budgets.</u></b></p> <p>Hydro Scheme was granted £3080 towards Info / PR Boards at the Executive Meeting 2.3.21.  To balance this award the following budgets were adjusted by £1000.  Senior Forum now £9000  Sports Pop Up now £7000  Link Rd now £5000  Proposed S.Foster, seconded G.Williams.</p>	
5.	<p><b><u>Funding Request</u></b></p> <p><b><i>Congleton Pride - £3k.</i></b></p> <p>This request included purchasing and renting out equipment.</p> <p>Action. CTC / P'ship to discuss idea of owning/ renting gazebos/storage / management.</p> <p>Discuss with R.Walton all of the aspects of the grant once CTC/Pshp have had their discussion</p>	<p><b>GW/D.McG/ J.Mac and MS</b></p> <p><b>GW / MS</b></p>
6.	<p><b><u>A.O.B</u></b></p> <p>Payment Sheet. List of all payments made after April year end to be recored on a payment sheet for easy reading. MS discuss with J.Potts the CTC process.</p> <p>Platinum Jubilee. Add to the next agenda / project sheet.</p>	
7.	<p><b><u>Date and Time of the next meeting.</u></b></p> <p>Meeting ended 11.41am</p> <p><b>Next Meeting Tuesday 1<sup>st</sup> June 10.30am ( one week prior to Partnership Executive)</b></p>	

