

Meeting Cenotaph Group – Structural – Meeting

Date: Tuesday 20.4.21 **Time:** 10am - Zoom

Location: Zoom.

In attendance: M.Smith, J.Carter, D.McGifford, Cllr.R.Douglas, Cllr.J.Smith, D.Murphy & J.MacArthur

Item	Agenda Item / discussion	Comments	Action
	Apologies	J.Lilley, M.Spender ,G.Williams,S.Dutton. G.Dolman.R.Burgess & I Doughty.	
1.	Old Plaques.	JKC now has the sizes and location, needs to get into the Town Hall to draw up a plan/draft layout for the Conservation Officer at CEBC. It would be good to have the plan ready for the council meeting w/c 26.4.21. Check with J.Mac / D.McG availability of access to the TH.	JKC to check with J.Mac/D.McG
2.	Interpretation/ Information Boards.	Draft layout/script for the board was circulated prior to the meeting. JKC to amend Cllr Margaret Williamson to Margaret Williamson MBE.DL. Look at case type, group to vote on lower or uppercase type for the inscription. Possibly add QR code to link in with CTC website for fully description/more detailed background.	JKC.

		<p>Attach to a Portland stone backing plate, site on left hand side of the site entrance</p> <p>JKC to work out cost for both the board and the extra plaques for the airmen which will be sited near the Saxon Cross.</p>	
3.	<p>Dedication Event. 19.9.21</p>	<p>MS has issued a document showing who has been contacted re dates in their diaries.</p> <p>Perhaps look at two scenarios of full or part parade.</p> <p>Structure may be :- Parade/ Flypast Formal Dedication/Service Speakers Refreshments</p> <p>Sub Group :- MS,J.Mac,MH,GD and DM. Group to meet early May.</p>	<p>J,Mac and Team MS/GD/MH and DM.</p>
4.	<p>New Plaques</p>	<p>Following a site visit on 9th April, Nick Roberson has quoted for work we may wish to be carried out to pick up any issues around names, add extra names and tidy up chips.</p> <p>Cllrs Douglas and Smith to brief fellow councillors at a meeting w/c 26.4.21</p> <p>JKC to draft up the extra plaques for the airman (x2)</p>	<p>RD / JS</p> <p>JKC</p>
5.	<p>Next Meeting</p>	<p>Tuesday 18th May 2021 – 10am – via Zoom.</p> <p>Mike Smith is inviting you to a scheduled Zoom meeting.</p>	

Join Zoom Meeting

<https://us02web.zoom.us/j/86043343460?pwd=aStVVis2Q2E4cUpoTIY5YXNWeHZKdz09>

Meeting ID: 860 4334 3460

Passcode: 943945