

Meeting : Projects & Finance Committee.

Date : 1.6.21 **Time:** 10.30am

Location: Zoom conference call.

In attendance: M.Smith G.Williams (Chair), J.MacArthur, S.Munro , P.Aston, S.Foster, D.Ritherdon, & R.Douglas.

Guest

Item	Agenda Item / discussion	Action / comment
1.	Welcome and Introduction. Meeting chaired by G.Williams. This meeting was held using Zoom.	Apologies:- S.Firkin,R.Edwards,V.Cutcliffe D.McGifford & J.Money
2.	Matters arising from the last meeting 22.3.21 The minutes were accepted as a true and correct record. <i>Item 2 PCSO project.</i> MS sent out copies of the subgroup report to members. <i>Item 2. Tree Group.</i> GW still to receive CEBC value of support for the project.	 GW still to action CEBC value to the project.
3.	<u>Projects – Current.</u> <i>Cenotaph.</i> Dedication Event is planned for 19 th Sept Covid allowing. Sub group working on this. Information Boards. These are to be site just inside the Cenotaph entrance, giving information about the cenotaph. Excellent work by Cllrs Smith and Douglas re checking names for omissions and spelling errors completed, findings discussed both with Town Councillors and Nic Roberson (stone mason)	.

agreement reached on course of action. The group recorded their thanks to James and Robert for their work on this issue.

Additional plaque similar to the interpretation board (steel plaque on stone plinth) to be sited at the site entrance to commemorate the aircrew lives lost in three local crashes.

The old plaques are to be sited within the entrance to The Town Hall.

Costs. Congleton Partnership to cover the cost of Entrance Boards and stone mason work, circa £10K (to be put to the executive 8.6.21)

CTC to cover costs of resiting the old plaques and the final build balance due end of Nov21, circa £5K which will leave a small balance in reserve for future issues.,

Dementia Group – PCSO Project.

£2000 raised to support this project working with local PCSO to provide entertainment packs for people living with dementia. Gift packs were put together for both Care Homes and Local Residents, This was carried out during Dementia Action week and received some national recognition. 50+ bags packed and delivered with some very positive feedback from residents. A spin off was contacts/ referrals being made with other agencies (Reablement, Parkinsons), and new partnership working (Tesco, Morrisons, CHS) Great support received from The Museum, AgeUK CE, The Lions and Sue Munro who donated some wool to the cause.

This project reflects true partnership working and will now move onto its next phase with CHS producing Twiddle boards and the setting up of a swop shop facility with the support of Congleton Library.

Congratulations all round to Diane and her team.

For reference Jo Fishwick, AgeUK CE can be contacted on

joanne.fishwick@ageukcheshireeast.org

Tree Project.

9 sites were consulted on and planted up between March and April, with other local plantings taking place. Total now stands at close on 3000 trees/hedges planted. Whips/Trees have be planted are in summer beds ready for final planting in the autumn. The Queen's Green Canopy Scheme will be discussed at the next Tree Group / CTC meetings.

Elizabeth's Group

Plans continue to move forward, working with schools has been difficult because of Covid. Sue made a film for a group of schools in Warrington and is making a presentation to one in the near future. The link road naming has certainly raised the profile of the project with some donations coming in. Extra funding applications being made, after receiving praise from HLF on what had been achieved from their initial funding support. Statue design is still being worked on and siting opportunities being discussed

Destination Maps.

Jackie still progressing the pedestrian area siting of the freestanding map/board. Possible site near cycle rack/ foneshop, Working with CEBC and Nature Signs, funding is in place.

Green Fayre

Town hall currently booked for Tuesday 26th October (NHS providing/Covid) this is autumn half term. This is as close to the COP26 Conference in Glasgow (1st to 12th Nov) as possible. Jo Money's signs are booked for the 2 weeks prior, plans to take a stall at The Makers Markets and MS has circulated CSG for feedback on who they want to be involved as Exhibitors. Possible road closure required (tbc) we still have a carried forward budget of £687 from previous event.

To be discussed at CSG Tuesday 1.6.21, still seems difficult to get people to commit to the future, MS will chase up once we have the next Covid restriction easing.

Defibrillators.

Joint project with Congleton lions. Congleton Park (toilet block) and Congleton Library now ordered and should be sited shortly. Two other sitings Parnell Sq Hub and The Hub Lower Heath being progressed with partnership working with Congleton lions and Plus Dane. All of these will be registered with North West Ambulance Service and have 24 hour access.

Xmas Lights.

A small amount of budget left (£587). TC to let us know if this is needed for Xmas 2021 Town hall lighting.

Hydro Scheme.

Progressing well, Civils have now finished, the screw is in place ready for commissioning within the next 6 week. Cabling now laid to Siemens and the boardwalk is now completed. The interpretation boards will be sited along with some tree and flower planting by the In Bloom Team to enhance the

J.Mac

MS

	<p>area/ visitor experience.</p> <p>Get Involved Booklet. The booklet now printed and being issued. MS circulated an electronic copy prior to the meeting. Congratulations to Jo and her team for a great piece of work which will be of real benefit to our residents. Good exposure for The Partnership. J.Mac to put on CTC Website.</p>	<p>J.Mac</p>
<p>3.</p>	<p><u>Budgeted Project updates</u></p> <p>Mini Bus running costs.</p> <p>This budget to be called on as and when required (£4k). Dependent on Covid restrictions and lack of income. First tax and insurance due Sept. £1k received from Arnold Clark fund.</p> <p>Mini Bus Drivers.</p> <p>We are now involved with CVS – Cheshire east (Mini Bus Group). Will organise driver training etc. as and when restrictions lift.</p> <p>Link Rd Roundabouts.</p> <p><i>Waiting confirmation from CEBC. Working with Parish Councils, need to be low maintenance as this will be a busy / high speed road. Ruth working with CEBC on this. V.Cutcliffe approaching Paul Griffiths re advertising boards on the link road, Jo Money would be happy to manage these similar to her current board scheme.</i></p> <p>No change from the last meeting.</p> <p>Senior Forum.</p> <p>Working on befriending and telephone buddy schemes, either sole or joint working (AgeUk / Changing Lives) There is a meeting planned for 7.6.21 to discuss costings and options</p>	

<p>Wellbeing Fayre planned for 12th October, Covid allowing. Work on this to start in April have some budget carried forward from the last event as a starter (£754) 25 exhibitors are currently booked in, MS to follow up after the meeting on the 7th.</p> <p><i>Air Quality.</i></p> <p>Nothing to report. J.Mac to raise the issue at the CSG Meeting tonight. Clean Air Day is 17th June, B Speed may do something himself on that day, Jackie has a road closure in place for 3rd July if required.</p> <p><i>Sports Pop Ups.</i></p> <p>GW carried out work with some young people during the Easter holidays to identify opportunity areas for some pop ups (gym equip /table tennis / basket ball hoops etc.).</p> <p>May now go to the Youth Forum for further development/ YP's survey similar to EBA /CSG survey.</p> <p><i>Play Day planned for Aug 17th Town Centre to include DJay/ Bromley Farm have some equipment we could use. Jo Money to head up project (£160 in budget currently carried forward) which would come out of this Pop Up budget. Jo was not at this meeting</i></p> <p><i>Town Trail</i></p> <p>Currently no development on this project.</p> <p><i>Recycling Scheme.</i></p> <p>Congleton tip now confirmed as closing Sept 2021. Schools uniform idea to be discussed with Alex Thompson (CeCP), although it appears that a lot of schools handle it themselves.</p>	<p>SF/MS</p> <p>J.Mac</p> <p>JM</p> <p>GW</p>
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4.	<p><u>Funding Request</u></p> <p><i>Congleton Pride - £500</i></p> <p>The request was circulated prior to the meeting, and was to support / match fund their budget to provide some payment to local talent at their Town Centre activity on Sat 21st august.</p> <p>£500 was awarded, MS to send confirmation document and po number to R Walton.</p>	<p>PO number 157/2122 MS action</p>
5.	<p><u>A.O.B</u></p> <p>No further business.</p>	
7.	<p><u>Date and Time of the next meeting.</u></p> <p>Meeting ended 11.50am</p> <p>Next Meeting Monday 6th Sept, 10.30am, Zoom TBC (will book Zoom but could become face to face)</p>	