

Meeting Cenotaph Group – Structural – Meeting

Date: Tuesday 31st August 2021 **Time:** 10.00am – Zoom.

Location: Zoom.

In attendance: M.Smith, J.Carter, Cllr.J.Smith, J.MacArthur, G Williams, Cllr R Douglas , Cllr D.Murphy, Nick Roberson and G.Dolman.

Item	Agenda Item / discussion	Comments	Action
	Apologies	M.Spender, G.Baxendale, D.McGifford.	
1.	Old Plaques.	Listed building application has gone into C.Bailey (CEBC) w/c 26.7.21 for the siting of the old cast iron plaques within the foyer/entrance to the Town Hall. Planning app 21/4156C.	JKC
2.	Interpretation/ Information Boards.	Planning application in for both boards (21/3512C) . Delegate authority, decision date 12 th Sept. Both applications work in tandem with some cross referencing once sited. Unlikely to be built/sited prior to dedication day, will however try to site Airman's Plaque if possible. JKC to get Airman's plaque before Dedication event so at least it can be visible.	JKC
3.	New Plaques.	Nick has sent maintenance details to Ruth (Streetscape). He will contact Ruth to make sure she is happy with process, timescales etc.	Nick Roberson

		<p>D.Murphy raised the idea of front floodlighting of the plaques, whilst this could be something that is looked at in the future, it may well cause a great deal of disturbance of the site and quite a bit of work.</p> <p>Poppys. . Gary reported that nobody has indicated use of wire in the wreath so should not be an issue going forward. Wreathes to be removed from the site as normal at the start of the new year.</p>	
4.	Streetscape	Continue ground maintenance and add to planting as necessary.	Streetscape /In Bloom
5.	Dedication Event. 19.9.21	<p>Timings for the event changed due to new time for the Lancaster flypast (3.12pm).</p> <p>New invitations printed and everyone briefed on the new timings.</p> <p>MS to circulate the running order to the group, although all will receive individual invitations.</p> <p>Tweak the running order so that Denis welcomes everyone first then John talks about the project.</p> <p>Costs incurred to be split 50/50 CTC and Partnership.</p> <p>Banner to advertise the event to be arranged and sited at Aldi roundabout , posters, social media, Chronicle already actioned.</p>	<p>MS</p> <p>JMac / MH</p>
6.	Registering the Cenotaph.	Cllr J Smith to take on the task of registering the Cenotaph with various organisations and museums once everything is completed, currently the site has not been registered anywhere as far as we know.	Cllr JS
7.	AOB	There was no other business.	
8.	Next Meeting	Tuesday 14th Sept , 10.30am, via Zoom	

Join Zoom Meeting

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