

Meeting Cenotaph Group – Structural – Meeting

Date: Tues 23rd Nov 2021 **Time:** 10.00am – Zoom.

Location: Zoom.

In attendance: M.Smith, J.Carter, J.MacArthur, G Williams, Cllr R Douglas , G.Dolman, M.Spender, D.McGifford ,D.Murphy

Item	Agenda Item / discussion	Comments	Action
1.	Apologies	Cllr J.Smith and D.Parkes.	
2.	Armistice day & Remembrance Sunday Feedback.	40 attendees on Armistice Day, good to see support of local schools. Massive Crowd on Remembrance Sunday, a stunning, impressive parade. 43 Wreathes laid plus a large number of crosses. Discussion around having the entire service at The Cenotaph instead of in church. Further thought to be given to this and the implications arising.	GD / JMac
3.	Interpretation/ Information Boards. Old Plaques	Planning application in for both boards (21/3512C) Planning application for old plaques (21/4156C) Both application have been approved with small number of minor conditions. Information Boards JKC and MSp are working with various parties to get this work completed. There is a 5 week delivery time on the Portland Stone from Albion Stone. MS to obtain purchase order numbers so that orders for the items can be placed, JKC will store the stone and plaques at his home until the brickwork is completed.	JKC/MSp MS

		<p>PO 756/2122 Albion Stone (Portland Stone Plaques x 2) £296 E</p> <p>PO 757/2122 Brunel Engraving (Stainless Steel Plaques and Engraving x 2) £1152 E</p> <p>PO 756/2122 Midland Masonry (2 x brick columns and siting of the plaques) £2090 E</p> <p>Partnership have budgeted for these costs.</p> <p>Old Plaques – Town Hall Foyer.</p> <p>M.Spender to approach Midland Masonry to see if they would be able to erect these during one of their visits and what the likely cost would be.</p> <p>Once the plaques are up JKC will help in the selection of the lighting to be used to illuminate them.</p> <p>These costs to be paid by Congleton Town Council.</p>	<p>MSp</p>
<p>4.</p>	<p>Quality Check and Final Settlement with MM</p>	<p><i>The Retention payment is not due to Midland Masonry until after expiry of the Defects Liability Period and satisfactory making good of any defects following which I will issue a Final Payment Certificate which will probably be around mid-December.</i></p> <p><i>This is 2.5% of the total cost and will be paid by CTC</i></p> <p>The original date is 24th November, and JKC will carry out a check of issues within 7 days of that date, informing Dave Parkes of his findings.</p> <p>M.Spender to check with Dave Parkes to see if he is happy to wait for the final signoff once the extra work (plinths) has been completed and a final check and a Final Payment Certificate issued.</p>	<p>JCK and MSp.</p>

5.	Registering the Cenotaph.	Cllr James Smith has the document drafted and ready to send out , he is just waiting for the panels to be installed so he can take photos of them along with the stainless-steel plaques.	Cllr JS
7.	AOB	DM. Enquired if we had received any further name queries. Nothing new received to-date. JKC. Advised the group the Nick Roberson is more than happy to support us with any he can. All we have to do is ask.	
8.	Next Meeting	To be agreed, possibly once everything is completed. JKC to advise.	JKC